

University of Lüneburg Language-in-Action Lab (LinA-Lab) Universitätsallee 1, C 5.022 21339 Lüneburg Phone: +49.4131.677-1690 linalab@leuphana.de

Borrowing of equipment, materials etc. from the LinA-Lab

Borrower:

Matriculation no.:

E-mail address:

Phone number:

Postal address:

	This information will be filled in by LinA-Lab staff!				
Device/Software	Code/No.	OEM	From	Until	Purpose of use

Confirmation by member of teaching staff (not applicable for employees):

Name

Date, signature

Note:

Given out by:

Exceeding the borrowing period will result in a fine.

The borrower is responsible for transportation and use of devices and software and shall be liable for repair or renewed purchase in case of damage or loss. Return of device(s) or software at the given date is obligatory. In case of malfunction, please inform the responsible staff immediately. It is forbidden to pass on the device/ software to any third parties or use them for other purposes than stated above.

With my signature, I accept the Borrowing Standards: