

STUDENT EXCHANGE PROGRAMMES

FACT SHEET - ACADEMIC YEAR 2019/20



LEUPHANA
UNIVERSITÄT LÜNEBURG

CONTACT DETAILS		
Full name of the university	Leuphana Universität Lüneburg (DE)	Leuphana University of Lueneburg (EN)
Website	www.leuphana.de	
Address	Universitätsallee 1 D-21335 Lüneburg	e-mail: international@uni.leuphana.de
Information for Erasmus+ partners	Erasmus Code: D LUNEBUR01	PIC 996544827
International Office		
Website	www.leuphana.de/en/services/io.html	
Contact persons	Position	Contact details
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<i>Outgoing students section</i>		
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IMPORTANT DATES		
	Semester 1	Semester 2
Nomination deadline	15 May 2019	15 November 2019
Application deadline	15 July 2019	15 January 2020
Proposed arrival dates	1 - 3 Sep 2019	1 – 3 March 2020
Language & Orientation Programme	4 Sep – 11 Oct 2019	4 – 27 March 2020
Classes start	14 Oct 2019	6 April 2020
Classes end	31 Jan 2020	10 July 2020
Exam period	10 – 26 Feb 2020	20 July - 5 Aug 2020



ADMISSION

Online application: www.leuphana.de/en/services/io/incomings/exchange/prearrangement/antrag-auf-zulassung.html

Documents to be submitted with the online application:

1. Certificate of enrolment of the home university
2. Transcript of records
3. Learning Agreement (Proposed study plan for study abroad)
4. Certificate of Bachelor/Master degree (if applicable)
5. Copy of passport or ID
6. EU citizens: Copy of EU health card
7. NON-EU citizens: Proof of blocked bank account
8. Declaration for students regarding the use of data processing systems (form can be downloaded with online application)
9. Confirmation of language requirements (form can be downloaded with online application)

Language requirements

Incoming exchange students must have at least the following language proficiency upon arrival:

- upper beginner level (B1) in German when taking courses taught in German
- upper intermediate level (B2) in English when taking courses taught in English

PRE-ARRANGEMENTS

Visa

Citizens of

- EU countries and EFTA3 countries do not need a visa and simply register with the local authorities upon arrival.
- Australia, Israel, Japan, Canada, New Zealand, Korea, and the United States can enter Germany without a visa and must apply for a residence permit upon arrival.
- other countries are advised to contact the German embassy or the nearest German consulate.

For further information, please visit the website of the Federal Foreign Office:

www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Uebersicht_node.html

Accommodation

Leuphana supports incoming exchange students in finding suitable accommodation. For information on housing options, please see the website: www.leuphana.de/accommodation

Arrival services

New international students will be provided individual assistance upon arrival. Fellow students, so-called 'buddys', will help newly arrived students from abroad to settle in and make them feel at home in Lüneburg. Buddys pick up new students at either the airport or the train station, take them to their place of stay and provide support to cope with daily life matters. Students sign up for the buddy program by sending an e-mail to: buddy@leuphana.de


Health insurance

Health insurance covering full medical care during the study abroad in Germany is obligatory.

EU students are eligible to full medical services in Germany upon presentation of the EU Health Card.

Non-EU students can take out health insurance either in their home country (unlimited coverage) or in Germany. Please note that travel insurance will not be accepted.



STUDIES	
Languages of Instruction: German and English	
Bachelor's programmes taught in English	Bachelor's programmes with single courses taught in English
<ul style="list-style-type: none">▪ International Business Administration & Entrepreneurship▪ Digital Media▪ Global Environmental and Sustainability Sciences▪ Popular Music (Minor)▪ Psychology & Society (Minor)	<ul style="list-style-type: none">▪ Business Administration▪ Business Information Systems▪ Cultural Studies▪ Economics▪ Environmental Sciences▪ Industrial Engineering▪ Law (Corporate Law and Business Law)▪ Political Science▪ Psychology
Master's programmes taught in English	Master's programmes with single courses taught in English
<ul style="list-style-type: none">▪ International Economic Law (LL.M.)▪ Sustainability Science (M.Sc.)▪ Management & Data Science (M.Sc.)	<ul style="list-style-type: none">▪ Culture, Arts and Media (M.A.)▪ Management & Entrepreneurship: Business Development – Engineering - Finance & Accounting – Human Resources - Marketing (M.A.)▪ Public Economics, Law and Politics (M.A.)▪ Teacher training programmes (M.Ed.)
Course information	
<p>All programmes of study at Leuphana University have been modularized in order to support international student mobility and to allow credit transfer. A module is defined as a unit that comprises a set of courses on a given topic including a final exam.</p> <p>The module handbook is accessible at: https://mystudy.leuphana.de/vvz/show</p> <p>Log in as guest. Select a program of study. Click  for module description.</p>	
Module selection	
<p>Guidelines for module selection can be found at http://www.leuphana.de/en/services/io/incomings/exchange/planning-your-studies.html</p> <p>Exchange students are allowed to take up to 50% modules from other subject areas respecting their study level (bachelor/master).</p> <p>The module selection will be finalized during the orientation programme upon consultation with the academic advisor at Leuphana University.</p>	
Semester workload	
<p>The standard semester workload comprises 30 ECTS credits.</p> <p>A standard module at Leuphana comprises 5 ECTS credits.</p>	



ESTIMATED STUDENT BUDGET in Euros	
Tuition / administrative fees	None
Language & Orientation Programme - Participation in this pre-sessional program is optional but recommended.	75
Mandatory third-party fees - one-time semester fees including <ul style="list-style-type: none">reduced prices for lunch and dinner meals served in the campus canteen (Mensa)the so-called 'semester ticket' that entitles students to use Lüneburg/suburban/regional busses and regional trains to/from Hamburg and within the state of Lower Saxony without any further payments.	280
Residence Permit - one-time processing fee for 1 / 2 semester(s)	50 / 100
Rent per month - accommodation in single rooms, self-catering	280 - 350
Student health insurance per month - applicable to non-EU residents only	90
Other monthly costs - meals/food, books, leisure activities, etc. (approx.)	300 - 500

OTHER INFORMATION
Language and Orientation Programme
The International Office offers a 4-week language and orientation programme for new international students before the start of every semester: Intensive German language courses (available from beginner level) - assistance with all formal requirements (registration with the university and local authorities, health insurance, etc.) - introduction to the services and facilities provided by Leuphana - advice on module choice and module registration - guided Lüneburg tour, day trip to Hamburg, social events - weekend trip to Berlin (optional)
Language support
Leuphana University offers pre-sessional intensive German language courses at all levels (see Language and Orientation Programme) as well as semester-long courses at all levels except elementary level (A1). The Writing Centre helps students prepare coursework/presentations in German, write an essay, etc. As regards daily life, almost everybody in Germany understands and speaks English.
Campus facilities
IT and Media Centre - WLAN on campus - University library - Canteen and cafeteria - Sports facilities and gym - Bookstore and copy shop - Branch bank and cash machine - Health insurance provider
Disability
The University campus is widely accessible for people with disabilities. A limited number of apartments for disabled students is available.
Travel
The International Office organizes a couple of weekend trips during the semester, e.g. to Bremen, Wolfsburg or to the seaside, in winter to Christmas Markets like in Dresden. In addition, students can easily go by train from Lüneburg or by plane from Hamburg to destinations in Europe. Both train and flight tickets are available at reasonable prices if bought early in advance.
Internship / Volunteer opportunities
There are jobs and volunteer opportunities on and off campus. Leuphana provides assistance in applying for an internship upon completion of the study abroad.

