



Procurement Directive for the Strategic Equality Fund

Valid from February 2016

last changed: Equal Opportunities Commission 03.02.16

Target:

Leuphana University Lüneburg has set up a fund for the promotion of gender equality and equal opportunities to realise the statutory equality directives of the Higher Education Act of Lower Saxony (§ 3 Abs.3 NHG). The fund makes available 16,000 Euro per year.

The Gender Equality and Equal Opportunity Fund offers financial help and grants for activities to foster gender equality and equal opportunities or to support the careers of young academics with family responsibilities. The fund also supports gender and diversity research and teaching projects in order to develop these dimensions.

Supported activities and initiatives	Types of projects/activities	Intended allocation
Support of gender and diversity topics, especially science, transfer and training	Preparation of congresses, fairs and further continuing education events, (a proportion contribution to the costs of) publications and cultural / artistic projects	25 %
Internal and external events regarding gender and diversity	Projects, meetings, congresses, specific courses, project presentations, exhibitions, etc., that address equal opportunity and gender equality issues and promote the gender and diversity competencies of university members	20 %
Measures that help to manage family and work responsibilities	Childcare costs for congresses, conferences and seminars as well as grants for congress fees and travel expenses for doctoral students with children who are not eligible to apply for the Young Investigators Fund.	20 %
Support of equal opportunities within the faculties	Support including student assistants' hours for decentralized equal opportunity officers; project funds for decentralized equal opportunity work	35%

The percentages above are given as a guideline only. The fund is limited; it is not possible to cover the full cost of each project. That's why we ask you to also seek supplementary financing

Eligibility:

All university members are entitled to apply. Applications should be submitted via a supervisor. Students submit their applications via a lecturer. Events and activities must first be reported to the faculty council or dean before the application is made.

Application process:

The application must be submitted to the president with a copy to the equal opportunities officer. The president makes a decision about awards with advice from the equal opportunities officer. Applications can be submitted all year rounds.

The equal opportunities officer reports to the senate committee for equal opportunities regularly regarding applications to the Strategic Equal Opportunities Fund. Reports on funding decisions may be requested from the senate.

Application structure:

The application must contain the following details/content:

- Objectives, content and timeframe of the initiatives
- Responsible persons
- Detailed breakdown of the costs

Each projects and activity must be followed by a brief written report.