Information on the Erasmus+ Grant Agreement Project 2026 / Academic Year 2026/27

The Grant Agreement must be signed by hand.

General information:

Top-up amount for students or graduates with fewer opportunities

Participants with a degree of disability of at least 20 or a chronic illness, participants with children, and participants from non-academic backgrounds are eligible for a monthly top-up of €250. The top-ups for students with fewer opportunities cannot be combined with each other. The corresponding declarations of honor and, if necessary, further evidence must be enclosed with the grant agreement.

Travel allowance

All participants will receive a one-time travel allowance, the amount of which depends on the distance between Lüneburg and the destination as well as the means of transportation. The distance (as the straight line) is determined using the Distance Calculator: : https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator

Range	Standard	Green Travel
10 und 99 KM	28 EUR	56 EUR
100 und 499 KM	211 EUR	285 EUR
500 und 1999 KM	309 EUR	417 EUR
2000 und 2999 KM	395 EUR	535 EUR
3000 und 3999 KM	580 EUR	785 EUR
4000 und 7999 KM	1.188 EUR	1.188 EUR
8000 KM oder mehr	1.735 EUR	1.735 EUR

Travel days

All participants can receive additional funding for travel days. Participants who travel at least half of the way using sustainable means of transport can receive up to 6 additional funding days for the outward and return journey in total. Participants who do not travel using sustainable means of transport can receive funding for a maximum of 2 travel days. Sustainable means of transport include buses, trains, and carpooling. Travel by ship is only considered “green travel” if combined with sustainable means of transport. Air travel does not count as “green travel” even if CO2 emissions are offset. Proof must be provided in the form of the honorary Green Travel declaration before the start of the trip. Travel receipts must be kept for 5 years and presented to the International Center upon request (random checks by the International Center). Changes must be reported to the International Center without being asked. Participants who do not travel sustainably do not submit a declaration of honor.
Top-ups must be applied for before the start of the mobility.

Previous funding

If you have already received Erasmus funding for a course of study or internship from an institution other than Leuphana during your current phase of study (bachelor's, master's, doctoral studies), please submit a certificate stating the exact duration of the funding as well as the phase of study.

Regarding Article 2: Duration of mobility

2.1 Dates of stay

The minimum stay is 60 days. Shorter stays are not eligible for funding (exception: e.g., trimesters). Please provide exact dates! The dates refer to the lecture period, including the examination period. The exact semester dates can usually be found in the Letter of Acceptance, on the website of the host university, or in the fact sheets. The start date is the first day on which you must be physically present at the host university for academic purposes, e.g., the start of the first course/welcome event/orientation program/language course at the host university. The end date is the last day on which you must be present at the host university, e.g., the end of the individual examination period. You will not receive Erasmus funding for periods before and after your study visit.

Regarding Article 3: Financial and other support

3.2 Duration of funding

In accordance with EU Commission guidelines, one month always equals 30 days. The maximum funding period is 100 days per semester, and 200 days for an academic year. Any periods exceeding these limits are considered zero-grant periods. Zero-grant periods are also counted toward the 12-month funding quota per study cycle, whereas travel days are not.

Example 1
One-semester study visit to UK: max. funding €2,000 for 100 days
Proven mobility phase: 120 days = €2,000 for 100 days plus zero grant for 20 days

Example 2
One-semester study visit to UK: max. funding €2,000 for 100 days
Proven mobility phase: 95 days = €1,900 for 100 days

3.4 Funding rates

The amounts including top-up for lower opportunities are shown in brackets.

	Maximum funding per semester (100 days)	Maximum funding per academic year (200 days)	Monthly installment (30 days)	daily rate
Group 1 (higher cost of living): Belgium, Denmark, Finland, France, Ireland, Italy, Netherlands, Norway, Austria, Sweden Partner country: United Kingdom	2.000,00 € (2.833,00 €)	4.000,00€ (5.667,00)	600,00 € (850,00)	20,00 € (28,33 €)
Group 2 (medium cost of living): Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain, Czechia, Cyprus	1.800,00 € (2.633,00 €)	3.600,00 € (5.267,00)	540,00 € (790,00)	18,00 € (26,33 €)
Group 3 (lower cost of living): Croatia, Lithuania, Poland, Romania, Turkey, Hungary				

Example of a funding calculation
Funding period for the stay in Poland with top-up: 110 days
Funding for the stay: 100 days x €790 per month / 30 days = €2,633
2 additional travel days for the train journey: 2 x €790 per month / 30 days = €53
Green travel allowance 500–1999 km: €417
Total funding amount: €3,103
10 days without funding

Regarding Article 5: Payment terms

The pre-financing payment amounts to 80% of the grant amount and is paid at the beginning of the mobility phase, but only after the (online) Learning Agreement First Version signed by all parties has been submitted. For two-semester stays, the pre-financing payment is paid in two installments at the beginning of each semester. The remaining amount up to the maximum funding period will be calculated and paid on the exact date after all documents listed in the checklist have been submitted.

Regarding Article 6: Repayment

5.1 By signing this scholarship agreement, you agree to comply with the study program as set out in Appendix 1 Learning Agreement (see 1.3). The Transcript of Records (ToR) from the host university must show that you have earned at least 20 ECTS credits per semester after completing the mobility phase in accordance with the Learning Agreement. If the ToR shows fewer than 20 ECTS credits earned, but at least 15 ECTS credits, the total grant amount will be reduced by 15 daily rates. If the ToR shows fewer than 15 ECTS credits earned, the participant must repay the grant already paid in full.