

STUDY ABROAD AT LEUPHANA PARTNER UNIVERSITIES IN 2024/25

Exchange Programmes for 2024/25

Information Session on 10th November 2023

For international degree-seeking students

Application, Financing, Organisation

→ [International Office](#)



LEUPHANA
UNIVERSITÄT LÜNEBURG

STUDY ABROAD AT LEUPHANA PARTNER UNIVERSITIES – EXCHANGE PROGRAMMES

- Existing agreements between home and host universities
- **Recommended**, but **not a mandatory** part of the curriculum
- No tuition fees, simplified application process
- Often longstanding contacts
- Exchange with European partners usually part of the Erasmus+ Programme
- Applications are possible for a maximum of 2 programmes (first and second choice)
- Selection process at home university
- Call for applications in Autumn for the following academic year (winter and summer semester)





INTERNATIONAL OFFICE

- International Students >
- Study Abroad** v
- Student exchange programmes** v
- Application for an exchange programme
- Erasmus+ SMS
- Forms for Outgoing Exchange Students
- Free Mover >
- Academic recognition >
- Funding >
- Internships Abroad >
- International Summer and Winter Universities >
- Insurance cover abroad >
- Doctoral students >
- International Scholars and Staff >
- Teaching and research abroad >
- International Partners >
- International Degree Programmes >
- International Summer University >
- Study Abroad Programme Hösei University >
- News >
- How to get to Lüneburg >
- Stand with Ukraine >

LEUPHANA // SERVICE // INTERNATIONAL OFFICE // STUDY ABROAD // **STUDENT EXCHANGE PROGRAMMES**

STUDENT EXCHANGE PROGRAMMES

Student exchange programmes are based on cooperation agreements with partner universities and offer many advantages: Students do not pay tuition fees at the host universities, go through a simplified application procedure, are supported and supervised in close cooperation between the home and host institution and benefit from generally long-standing contacts with the partner university, for example with regard to academic recognition.

Leuphana University Lüneburg offers a range of student exchange programmes in many countries worldwide for both undergraduate and graduate students. Exchange programmes with European partner universities usually take place in the scope of the Erasmus Programme.

All exchange programmes are advertised by the International Office in autumn for the following academic year. Any unallocated places are advertised in March/April.

Students with disabilities or students with special needs, such as single parents, are strongly encouraged to apply. They can receive special support for mobility periods under Erasmus.

Learn more about the [Erasmus Programme](#).

[Database exchange programmes](#) [Financing](#) [Counselling](#)
[The Right Timing](#) [Academic Recognition](#)

DATABASE EXCHANGE PROGRAMMES

In our database you will find fact sheets for each partner institution, which include information on application requirements, term dates, accommodation, language requirements, etc. Usually, you will also find links to course catalogues and other useful information provided by the partner institutions for incoming exchange students. In our data base, you can also find experience reports of former outgoings (provided that the corresponding declarations of consent have been submitted).


[Database on student exchange programmes](#)



DATABASE FOR THE EXCHANGE PROGRAMMES FACT SHEETS FOR ALL THE PARTNER UNIVERSITIES

Zurück zur Suche

Högskolan Kristianstad

Name	Kristianstad University
Stadt	Kristianstad
Land	 Schweden
Erasmus Code	S KRISTIA01
Website	http://www.hkr.se
Vorlesungsverzeichnis	https://www.hkr.se/en/study-at-hkr/programmes-and-courses/courses-in-english---exchange-students/
Bewerbungsformalitäten Studierende	Bewerbung im Rahmen der Ausschreibung der Austauschprogramme über das International Office der Leuphana. Bewerben können sich Bachelor-Studierende der Major Umweltwissenschaften und GESS sowie Bachelor-Studierende der Studiengänge Lehren und Lernen bzw. Berufliche Bildung in der Sozialpädagogik (Unterrichtsfächer Englisch, Biologie). Ausgewählte Kandidaten finden hier Informationen zum Bewerbungsverfahren an der Kristianstad University.
Bewerbungsfristen Studierende	Ausgewählte Kandidaten bewerben sich bis zum 15.04. für das Wintersemester bzw. bis zum 15.10. für das Sommersemester.
Semesterzeiten	Die aktuellen Semesterzeiten finden Sie hier . WS: Anfang September - Ende Januar (03.09.2018 - 20.01.2019) SS: Ende Januar - Mitte Juni (21.01.2019 - 09.06.2019) Orientierungsprogramm jeweils eine Woche vor Beginn des Semesters.
Unterrichtssprache	Schwedisch, umfangreiches Kursangebot auf Englisch
Sprachliche Voraussetzungen	Englisch mind. B2
Finanzielles	Keine Studiengebühren im Rahmen eines Austauschprogramms Ausgewählte Kandidaten erhalten i.d.R. eine monatliche Förderung im Rahmen von ERASMUS+. Informationen zu den Förderraten und Top-ups finden Sie hier . Pro Studienabschnitt (Bachelor/Master) ist eine Förderdauer von max. 12 Monaten für ein Auslandsstudium und/oder -praktikum möglich. U.U. können auch Studierende, die bereits früher eine Erasmus-Förderung erhalten haben, erneut gefördert werden.
Unterkunft	Austauschstudierende werden in den Wohnheimen untergebracht.
Sonstiges	Schulpraktikum für Lehramtsstudierende möglich. Die monatlichen Lebenshaltungskosten betragen rund 7300 SEK.
Fact Sheet	Broschüre Kristianstad , Fact Sheet Kristianstadt 2022/23 , Kristianstad Fact Sheet Education 22/23
Letztes Update	2022-08-30

Beziehungen

Erfahrungsberichte

For which Field of Study?

Beziehungen	Erfahrungsberichte
Erasmus-SMS - Kristianstad University - Lehrerbildung Mehr Informationen	
Status	Aktiv
Programm	Erasmus-SMS KA103
Partnerhochschule	• Schweden-Högskolan Kristianstad
Fakultät	• Deutschland-Leuphana Universität Lüneburg • Deutschland-Fakultät Bildung
Bemerkungen	
Fächercode (ISCED)	011 - Education
Programmkordinator/in	Vanessa Schwenker / Laura Wenzel
Erasmus-SMS KA131 - Kristianstad University - Lehrerbildung - OUT Mehr Informationen	
Status	Aktiv
Programm	Erasmus-SMS KA131
Partnerhochschule	• Schweden-Högskolan Kristianstad
Fakultät	• Deutschland-Leuphana Universität Lüneburg • Deutschland-Fakultät Bildung
Austauschplätze	1 (2022/23) 2 (2023/24)
Bemerkungen	
Fächercode (ISCED)	0110 - Education, not further defined
Programmkordinator/in	Vanessa Schwenker / Laura Wenzel

Experiences?

Beziehungen	Erfahrungsberichte
Erfahrungsbericht_Kristianstad_SS23.pdf	
Startsemester	Sommersemester 2023
Studiengang Leuphana	B.Sc. Umweltwissenschaften
Bericht	Erfahrungsbericht_Kristianstad_SS23.pdf
Erfahrungsbericht_Kristianstad_SS23	
Startsemester	Sommersemester 2023
Studiengang Leuphana	B.Sc. Umweltwissenschaften
Bericht	Erfahrungsbericht_Kristianstad_SS23
Erfahrungsbericht_Kristianstad_WS22.pdf	
Startsemester	Wintersemester 2022/23
Studiengang Leuphana	B.Sc. Global Environmental and Sustainability Studies
Bericht	Erfahrungsbericht_Kristianstad_WS22.pdf





INTERNATIONAL OFFICE

- International Students >
- Study Abroad >
- Student exchange programmes >
- Application for an exchange programme >
- Erasmus+ SMS
- Forms for Outgoing Exchange Students
- Free Mover >
- Academic recognition >
- Funding
- Internships Abroad >
- International Summer and Winter Universities
- Insurance cover abroad
- Doctoral students >
- International Scholars and Staff >
- Teaching and research abroad >
- International Partners >
- International Degree Programmes
- International Summer University >
- Study Abroad Programme Hösei University
- News >
- How to get to Lüneburg
- Stand with Ukraine



LEUPHANA // SERVICE // INTERNATIONAL OFFICE // STUDY ABROAD // STUDENT EXCHANGE PROGRAMMES // APPLICATION FOR AN EXCHANGE PROGRAMME

APPLICATION FOR AN EXCHANGE PROGRAMME

ACADEMIC YEAR 2024/25

The call for applications for participation in a student exchange programme during the academic year 2024/25 can be downloaded below from 06.11.2023. The call provides information about the available programmes for the respective study programmes/subjects and faculties. Changes during the call period will be marked in red. Please check the latest version before submitting your application.

For each programme you will find an academic coordinator who will advise on the study opportunities at the partner university. Please visit our [data base of exchange programs](#) for fact sheets and reports of former outgoings.

Please check the course offerings and semester dates of the host university before you select a program.

We look forward to receiving your application for up to two exchange programmes by 09.01.2024!

[Application requirements](#)

[International Degree Seeking Students](#)

[Application procedure](#)

[Selection process](#)

[Proof of language skills](#)

[Info sessions](#)

[Office hours](#)

[Counselling](#)

APPLICATION REQUIREMENTS

In principle, all Bachelor and Master students are eligible to apply for an exchange programme. Bachelor students should have completed the 1st year of study. Master students, who at the time of application usually cannot provide proof of academic achievements from their current studies, can apply with their bachelor's degree certificate or transcript but will receive conditional acceptances until they have provided evidence of the results achieved in their 1st semester.

Participation in an exchange programme is not possible in the student's home country/country of citizenship.

Only in exceptional cases and only upon consultation with the International Office and the programme coordinator you may apply for a programme that is not indicated for your major, as the subjects are often precisely defined in the cooperation agreements. This



WHEN DO I APPLY FOR AN EXCHANGE PROGRAMME?

BA: most students apply in their third semester for the fifth and/or sixth semester abroad

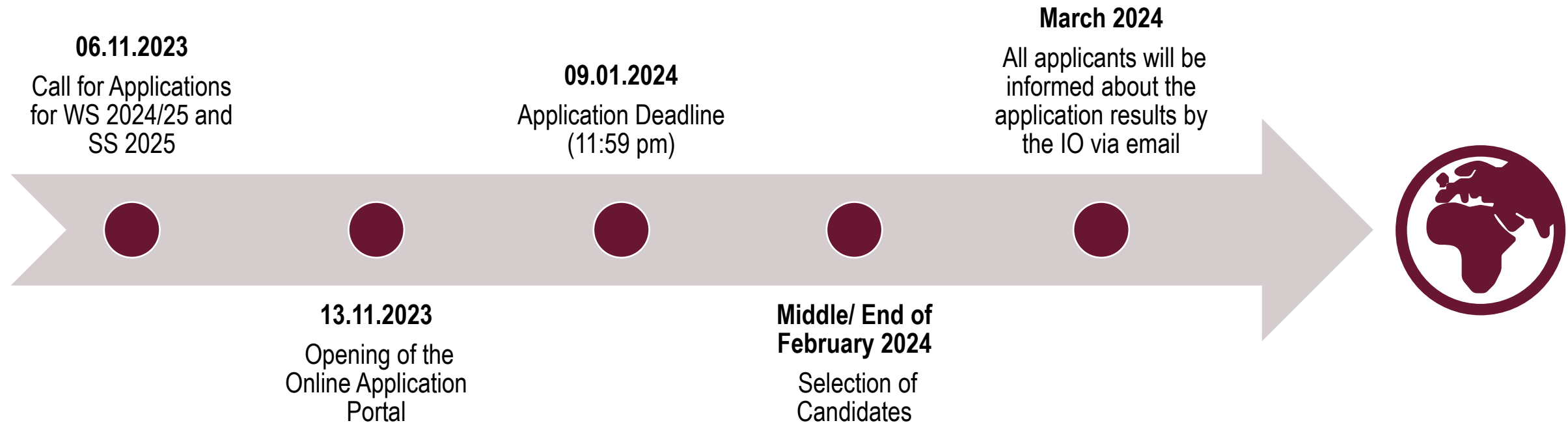
- General Examination Regulations (RPO): the fifth Semester is a “Mobility Window”
- selection of major and minor must be complete
- the necessary prerequisites must have been acquired

MA: most students apply in their first semester for the third and/or fourth semester abroad

The second semester in many countries begins already in January/February. When applying, be sure to check the semester times at the host university beforehand in order to avoid overlapping with the examination period at Leuphana in February/March!



THE APPLICATION PROCESS



APPLICATION PROCEDURES AND DEADLINES: EXPIRY/RESPONSIBILITIES

Application Process	Call for Applications for participation in a student exchange programme (Website IO/Mystudy)	November 6, 2023	International Office
	Info Sessions (Zoom)	November/December	International Office
	Activation of the online application portal	November 13, 2023	International Office
	Academic Counselling of interested students	November/December	Programme Coordinator
	Proof of language proficiency through participation in tests or certificates of tests taken	On an ongoing basis	Language Centre
	Submission of complete application documents via the application portal to the International Office	January 09, 2024	Applicant
Selection Process	All exchange places will be awarded based on the following selection criteria: <ul style="list-style-type: none"> • Completed first year of study (Bachelor) • good/very good academic performance (minimum average grade 3,0, there are special requirements for some exchange programmes - see call for applications) • adequate language skills (English B2 or better, other languages at least B1, special requirements for some exchange programmes - see call for applications) • convincing motivation letter • extracurricular engagement • suitability as an Leuphana ambassador 		
	One-Step procedure: In case of more exchange places than applications and upon approval of the academic coordinator, the selection will be made by the International Office based on the review of the submitted application documents.	until mid-February	International Office
	Two-Step procedure: In case of fewer exchange places than applications or if requested by the academic coordinator, the selection will be made by the coordinator, possibly also on the basis of an interview.	until beginning of February	International Office
	Notification about selection results to the International Office with reasons for admission and rejection.	until mid/end of February	Programme Coordinator
	Notification of all applicants by e-mail about the selection result	Beginning of March	International Office
	Acceptance of the exchange place (form - sent by International Office with acceptance)	Mid-March	Applicant
2nd call for application and assignment of the remaining exchange places in consultation with the respective programme coordinator.		subsequently	International Office
Preparation semester abroad	Nomination of the selected students at the partner universities	March/April (WS), Aug/Sep (SS)	International Office
	Consultation on Online Learning Agreement/Routing Slip (Erasmus) or Learning Agreement (Non-EU)	On an ongoing basis	Persons responsible for Major, Minor, Complementary
	Signing of (Online) Learning Agreements	Deadlines host university	International Office
	Awarding of scholarships (Erasmus, PROMOS) and handling of all formalities	Jul/Aug (WS), /Nov/Dez (SS)	International Office

Please find the digital version here:



WHAT INFORMATION CAN I FIND IN THE CALL FOR APPLICATIONS?

- Faculty K, B, M&T, N, S + „all Faculties“ + Individual Study
- Country, Partner University
- Programme Coordinator (academic counselling, selection)
- Academic level (BA/MA)
- Field of Study, specialisation if necessary (e.g. Uwi with a focus on Natural Sciences)
- Number of available places in the Academic year (possibly divided between WS and SS)
- Language of Instruction (only knowledge of the Language of Instruction must be proven)
- Special conditions (e.g. required language skills, Faculty at the Host university etc.)

The call for applications will be updated regularly, Changes will be marked in red!



THE CALL: FREQUENTLY ASKED QUESTIONS

Can I apply, when the specified subject and/or the subject combinations in the call are not my subjects?

- Only in few exceptional cases and only in consultation with the IO and the Programme Coordinator!
- Possible subjects and subject groups are pre-defined in most agreements
- Possible application through the minor, but only if primarily minor courses are to be taken

Can I apply without the required Language Certificate or the required Grade Point Average?

- In the case of "conditional acceptance", submission of evidence is possible up to a specified date (except for English or English-speaking countries)
- Language: Basic knowledge of the language of instruction is mandatory
- Grades: Master students in their first semester receive a conditional confirmation and submit their transcript of records at a later date



THE CALL: FREQUENTLY ASKED QUESTIONS

Will study abroad at partner universities in the UK still be funded as part of Erasmus in the academic year 2024/25?

Stays in the UK from 2024/25 can only be funded from Erasmus+ funds if there are so-called Erasmus Inter-Institutional Agreements. This is **only the case for the exchange programmes in Edinburgh and Glasgow** and does not apply to the double degree programmes. With all other exchange programmes in the UK, however, as with the Erasmus cooperation, there are no tuition fees at the host university.

How can I find out which of the courses offered at the host university can be recognised at Leuphana?

At this stage, it is not yet possible to provide information on the eligibility of individual modules for recognition. However, the experience reports of former outgoings and the course catalogue of the partner university from the previous year can serve as a guide.



INTERNATIONAL STUDENTS

International degree-seeking students from non-EU countries with a student visa and a valid residence permit (Aufenthaltstitel) issued by the Lüneburg authorities can leave the country for a maximum of 6 months, provided they obtain the prior consent of the Ausländerbehörde. After that, the residence title expires and in case of a later entry, they have to apply for a visa again at a German Embassy abroad. The conditions for the granting of the residence permit remain unchanged, i.e. a valid proof of financing must also be submitted for the period of stay abroad.



INTERNATIONAL STUDENTS

International degree seeking students with a valid residence permit (Aufenthaltstitel) for Germany can study in another EU country for up to 360 days if the residence permit for Germany is valid for the entire duration of the stay, they have a valid passport and proof of health insurance for the host country and the living expenses in the host country are financially secured: www.bamf.de.



INTERNATIONAL STUDENTS

International students who are planning to study abroad outside of Europe should also check the visa procedures of the host country before applying.

Participation in an exchange programme is usually not possible in the student's home country/country of citizenship.



WHERE CAN I GET MORE INFORMATION?

Wann?	Wo?	Was erfahre ich dort?
09.11.2023, 16:00-18:00	C HS 5	Studieren an Partnerhochschulen im Ausland Ausschreibung der Austauschplätze – Bewerbungsverfahren – Finanzierungsmöglichkeiten – Organisatorische Fragen
10.11.2023, 12:00-14:00	Zoom	
10.11.2023, 10:00-12:00	C14.027	For international degree seeking students: Study Abroad at Partner Universities Call for applications – Application procedure – Financing – Organisational Issues
15.11.2023, 16:00-18:00	C9 Asta Wozi	Get Together im Asta Wohnzimmer Meet returnees and international exchange students.
16.11.2023, 16:00-18:00	C 40.501	Alternativen zu Studienaufenthalten an Partnerhochschulen Studienaufenthalte für „free mover“ – Auslandspraktika – Abschlussarbeiten im Ausland – Fachkurse im Rahmen von internationalen Sommer- und Winteruniversitäten
30.11.2023, 16:00-18:00	C HS 5	Studieren an Partnerhochschulen im Ausland: Bewerbungsverfahren Organisatorischer und zeitlicher Ablauf – Hinweise zum Bewerbungsverfahren – Nachweis ausreichender Kenntnisse der Unterrichtssprache - Auswahlverfahren
08.01.2024, 16:00-18:00	C14.103	Auslandspraktika - Fördermöglichkeiten Erasmus Mobilitätsprojekt MIX IT: Förderung von Praktika in Europa, Praktikumsprogramme DAAD



WHERE CAN I GET INFORMATION?



Database of the Partner Universities with fact sheets and testimonials



Open Consultation: Tuesdays/Thursdays during lecture periods, 10:00-12:30, C 14.112



Email: outgoing@leuphana.de



Instagram: @leuphanainternational (announcements, take overs, reports)



MyStudy: newsletter International Office



Academic advice by programme coordinators



WHAT APPLICATION DOCUMENTS SHOULD I SUBMIT?

Submit the online application with the following supporting documents in German or English:

- Motivation letter for your first choice (max. two pages)
- Curriculum Vitae
- Valid student identification (Studienbescheinigung)
- When relevant, University certificates, e.g. Bachelor certificate
- Current MyCampus overview with all examinations taken to date (usually only BA)
- MyCampus certification indicating registered examinations (only if there are outstanding grades)
- Language certification for the first and second choice, issued by the **Language Center**
- Data protection forms with declaration of consent for first and second choice

Application Period: 13.11.2023 – 09.01.2024 (11:59 pm)



HOW DO I PROVE SUFFICIENT KNOWLEDGE OF THE LANGUAGE OF INSTRUCTION?

If not specified in the call for applications: English minimum level B2, other languages minimum level B1 for the first and second choice

English:

- Language Placement Test in the Self-Access Centre of the Language Centre, **please pay attention to the test dates!**
- Certificate from a test previously taken (e.g. placement test, TOEFL, IELTS etc.), issued by the Language Centre (English)
- Certificate of attendance for a Language Centre course taught in English

French, Italian, Spanish, Portuguese:

- C-Test in the Self-Access Centre of the Language Centre and conversation with a lecturer
- Certificate of attendance for a Language Centre course taught in French, Italian, Spanish, Portuguese

Please find more information here:



WHO DECIDES ON THE APPLICATION AND WHAT ARE THE SELECTION CRITERIA?

Selection process:



- One-step procedure (**einstufiges Verfahren**): By mid-February with sufficient slots and the approval of the program coordinator, the IO will send acceptance emails to formally qualified applicants
- Two-step procedure (**zweistufiges Verfahren**): By mid/end of February in case of insufficient slots, further selection process carried out by program coordinator

Notification of all applicants via email by IO by the beginning of March 2024

Selection criteria:

Grades and study progress, letter of motivation, language skills, voluntary work/suitability as a representative of Leuphana University



HOW MUCH DOES IT COST TO STUDY AT A PARTNER UNIVERSITY?

Costs

- Travel costs and possibly Visa fees
- Accommodation and living costs
- Insurance (health, accident, liability)
- Fees e.g. for language course, books, travel, pocket money etc.

Information on Costs

- Database of the Partner Universities with fact sheets and student reports
- Websites of the partner universities



HOW DO I FINANCE MY PARTICIPATION IN AN EXCHANGE PROGRAMME?

- No tuition fees at Partner Universities (exception: Bennington College and Double Degrees in UK) and fee exemption at Leuphana (upon application)
- Erasmus+ funding for all exchange programmes in European countries depending on the country up to 600 EUR/month (exception Switzerland: usually SEMP from Swiss funds, UK: only exchange programmes with Glasgow and Edinburgh)
- Possibility of PROMOS semester grants for non-European countries and UK, if no Erasmus+ funding is possible, depending on the country 350-550 EUR/month for max. 4 months (DAAD; call for applications and application via IO)
- Possibility of other scholarship programmes (mostly only for one-year study visits)



ERASMUS+ FINANCIAL SUPPORT FOR STUDY VISITS TO PARTNER UNIVERSITIES IN EUROPE

Country Grouping	Host Country	Financial Support Project 2022 and 2023
1 (higher costs)	Denmark, Finland, Iceland, Norway, Sweden (UK: only Glasgow and Edinburgh)	600 EUR/Month
2 (medium costs)	Austria, Belgium, Cyprus, France, Greece, Italy, Netherlands, Portugal, Spain	540 EUR/Month
3 (lower costs)	Croatia, Tschechnia, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, Slovenia, Turkey	490 EUR/Month
		+ possibly Top Ups



ERASMUS+ FUNDING: TOP-UPS

Top-up for students with fewer opportunities: EUR 250/month (top-ups cannot be combined)

- Students with chronic diseases
- Students with disabilities (GdB 20 or more)
- Students with child/children
- Employed students (min. 450 - max. 850 EUR/month net in 6 consecutive months in the past year, find more information in the “ehrenwörtliche Erklärung”)
- Erstakademiker*innen (students where neither parent has an academic degree)

Top-up for Green Travel: EUR 50 and funding for a maximum of four additional days if low-emission means of transport (bus, train, carpooling) are used for the main part of the trip

You will receive more information on the necessary proofs etc. after you have been selected.



WHAT HAPPENS AFTER THE SELECTION?

With acceptance:

- Students submit a "binding declaration of acceptance" to the IO
- Registration of students at the Partner Universities by IO
- Partner Universities (usually) contact students directly
- Students submit application to the Partner University

After you have been selected, you will have to take part in mandatory information sessions during the summer semester 2024, where you will receive further information.

Without acceptance: Application forwarded to programme coordinator for the second choice

2nd call for applications in late March/early April



ALTERNATIVES

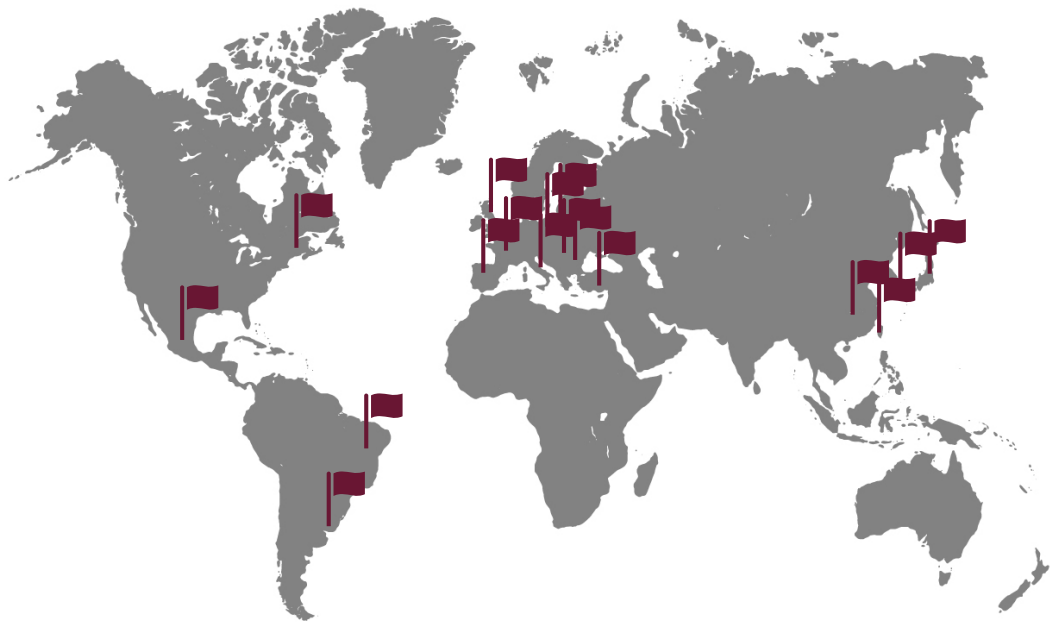
1. Study Abroad as a „Free Mover“ at a university with no cooperation agreement in place
 - Info, application process and deadlines to be announced by the host university
 - Please check H+ Status and see information on grade conversion
 - Possible tuition fees
 - Direct application or through an agency
2. Internship abroad
3. Participation in a International Summer or Winter University (usually subject to a fee)
4. Thesis abroad

More information on
Study Abroad as a
Freemover:



Meet & greet – International Students at Leuphana introduce themselves!

In the wintersemester 2023/24 international students from the following countries and universities study at Leuphana University:



Brasil: Universidade Federal de São Carlos, Universidade Federal do Rio Grande do Sul, Universidade de São Paulo

China (VR): Shanghai Normal University

France: Université Paris Est Créteil, Université de Reims Champagne-Ardenne, Institut National des Sciences Appliquées de Rouen

Hungary: Soproni Egyetem

Italy: Università delgi Studi di Genova, Università delgi Studi di Trento, Università Ca' Foscari Venezia, Università delgi Studi del Molise, Università delgi Studi di Roma 'Tor Vergata', Università delgi Studi di Roma 'La Sapienza'

Japan: Hosei University, Dokkyo University, Ryukoku University

Korea (Rep.): Sungkyunkwan University, Dongduk Women's University, Soongsil University

Latvia: Latvijas Universitāte

Mexico: Universidad Autónoma Metropolitana, Universidad La Salle

Poland: Uniwersytet Im. Adama Mickiewicza

Romania: Universitatea din Bucuresti

Spain: Universitat Ramon Llull, Universitat Autònoma de Barcelona, Universidad de Murcia, Universidad del País Vasco, Universidad San Jorge

Taiwan: National Central University

Turkey: Izmir Ekonomi Universitesi, Orta Dogu Teknik Universitesi, Mamara Üniversitesi

USA: Bennington College

UK: University of Edinburgh



CONTACT

Eva Vosshagen | International Office |
Universitätsallee 1 | 21335 Lüneburg | C 14.111b
Fon 04131.677-1073 | eva.vosshagen@leuphana.de
www.leuphana.de/io

Sandra Schnell | International Office |
Universitätsallee 1 | 21335 Lüneburg | C 14.110
Fon 04131.677-1078 | sandra.schnell@leuphana.de
www.leuphana.de/io

Infothek C 14.112, Tuesday and Thursday 10:00-12:30
outgoing@leuphana.de
Instagram: [leuphanainternational](https://www.instagram.com/leuphanainternational)
MyStudy: Newsletter International Office

