EXCHANGE PROGRAMS: ALTERNATIVES

Information session on November 6th, 2026
Study visits for „free movers“, internships abroad, theses abroad, short-term stay abroad



LEUPHANA
UNIVERSITÄT LÜNEBURG

2026

APPLICATION PROCEDURE

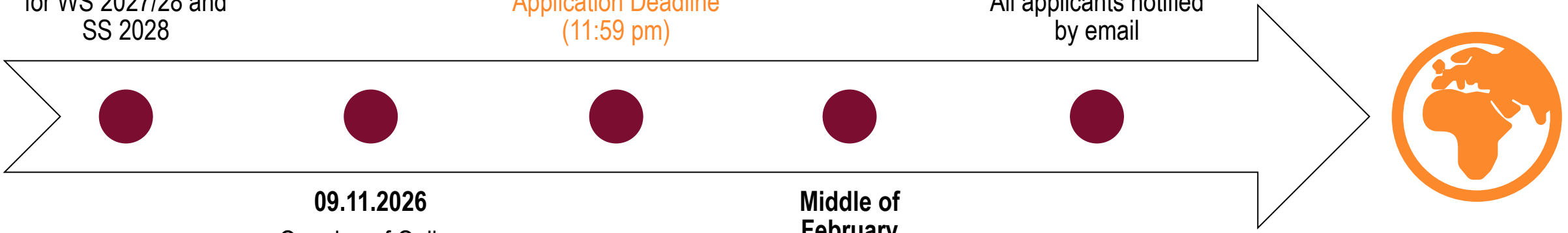
26.10.2026
Call for Applications for WS 2027/28 and SS 2028

09.11.2026
Opening of Online Application Portal

07.12.2026
Application Deadline (11:59 pm)

Middle of February
Selection of Candidates

End of February
All applicants notified by email



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Free Mover

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Internships

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Short-term Stay Abroad

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Thesis Abroad

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FREE MOVER

INTERNATIONAL CENTER
Events program
Coming to Leuphana
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Opportunities for Students
Partner Universities
Free Mover
Information and Forms
Insurance and Visa
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Internships Abroad
Specialized Courses Abroad
For Doctoral Students
For Academic Staff
For Technical & Administrative Staff
Team "Going Abroad"
Language and Culture
Strategic Initiatives
Erasmus+
Team & Contact
How to get to Lüneburg

FREE MOVER

Basically, you can study at any accredited university in every country, if you meet the admission requirements, have a good command of the instruction language, and will be able to finance the study abroad. You can apply for admission as a visiting student for a semester or a year as well as for a full Master's program abroad.

When organising an individual study abroad it is most important to start planning early in advance: you will need at least a year from collecting the first information until the start of the study abroad. You should also consider that applications for scholarships must be submitted 12 to 15 months in advance.

When choosing a host university make sure that the selected one is an accredited institution of higher education. In accordance with Leuphana's examination regulations, which is based on the Lissabon convention, only academic achievements passed at accredited institutions can be accepted as equivalent and recognized. You will find accredited institutions on the Internet portal of the Standing Conference of the Ministers of Education and Cultural Affairs of the German Länder marked with H+ https://anabin.kmk.org/cms/public/startseite

INFORMATION SOURCES

A good source of information is the website of the German Academic Exchange Service (DAAD), which provides detailed information on study abroad opportunities and useful links.

In addition, you can often find useful information on university studies on the webpages of embassies and consulates. Country specific information as well as other useful links can be found under related links.

For special information on programs of study and application requirements it is recommended to visit the websites of the universities.

CHECKLIST FREE MOVER

Before the Mobility	Deadline	Done
Read information for freemovers on website		☐
Check if the host university is a state or state-recognized higher education institution. According to RPO §21, only examinations taken at a recognized higher education institution abroad are eligible for recognition; recognized higher education institutions with H+ status are listed in the information portal for the recognition of foreign educational qualifications and examinations: https://anabin.kmk.org/anabin.html	Before applying to host university	☐
Submit application to host university	Deadline of host university	☐
Read information on academic recognition and grade conversion		☐
Create Learning Agreement as explained and send to IC for review and signature	Up to 5 weeks after start of semester at host university	☐
Send „Notification of a Study Abroad" with H+ confirmation und Letter of Acceptance to IC	Before re-registration deadline (Rückmeldefrist)	☐
Purchase insurance for study abroad: health insurance (mandatory), travel, accident and liability insurance (highly recommended)	Before departure/beginning of mobility	☐
Apply for visa and, if necessary, extend passport/ID	At least 4 months prior to mobility	☐
Scholarship application if applicable: Promos for one semester stays Non-EU, other scholarships see link above	See deadline of scholarship programs	☐

During the Mobility	Deadline	Done
If necessary, create modified Learning Agreement as explained and send to IC for review and signature	Within 5 weeks after start of semester at host university	☐

FREE MOVER: RECOGNITION OF EXAMINATIONS

Status of the host university

- According to the RPO, credits can only be recognized if the host university is a recognized/accredited higher education institution.
- Recognized or accredited higher education institutions are listed with the **H+ status** in the information portal of the Standing Conference of the Ministers of Education and Cultural Affairs of the States in the Federal Republic of Germany (Kultusministerkonferenz): anabin.kmk.org

Recognition procedure

- A learning agreement is not required but is strongly recommended.

Grade conversion

- Grades will be transferred with "passed“ if the grading system at the host institution is not linear.
- Credits earned abroad will be marked with * in your ToR

FREE MOVER: SEMESTER TIMES & SEMESTER FEES

- In many countries, the summer semester begins in January/February. When applying, be sure to check the semester times at the host university in advance to avoid overlaps with the examination period at Leuphana in February/March!

- Semester fees at Leuphana may be waived if a “Notification of a Semester Abroad” is submitted at the beginning of the semester (“Mitteilung Auslandssemester”)

FREE MOVER: PLACEMENT AGENCIES

Placement agencies arrange semester-long stays at host universities worldwide (subject to tuition fees).

Some placement agencies:

- Asia Exchange
- World of Students
- GoStralia (especially Australia and New Zealand)
- Ranke-Heinemann Institute (Australia, New Zealand and Canada)

Always check the H+ status of the host universities and ask whether international students are given lower priority when choosing courses.

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INTERNSHIPS

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UNIVERSITY | STUDY & TEACHING | RESEARCH | PARTNERS | INTERNATIONAL | INSTITUTIONS

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INTERNATIONAL CENTER

- Events program
- Coming to Leuphana
- **Going Abroad**
  - **Opportunities for Students**
    - Partner Universities
    - Free Mover
    - Degree Programmes
    - **Internships Abroad**
      - Financial Support
    - Specialized Courses Abroad
  - For Doctoral Students
  - For Academic Staff
  - For Technical & Administrative Staff
  - Team "Going Abroad"
- Language and Culture
- Strategic Initiatives

LEUPHANA · INSTITUTIONS · INTERNATIONAL CENTER · GOING ABROAD · OPPORTUNITIES FOR STUDENTS · **INTERNSHIPS ABROAD**

INTERNSHIPS ABROAD

A qualified internship abroad can be a good alternative or supplement to studying abroad. Especially for internships in European countries there are good funding opportunities thanks to Erasmus+.

The International Center does not arrange internships abroad, but supports students and graduates with

- Suggestions for job search
- Information on funding opportunities
- and regular information events.

Students may apply for internship programs, or apply directly to a desired company and then for funding.

You can find a selection of interesting programs under Financial Support. The DAAD provides detailed information on "internships abroad" under here.

Writing an application | Info Sessions | Counselling

SELF-ORGANIZED INTERNSHIPS: FUNDING THROUGH ERASMUS +

- For degree-seeking students as well as for graduates up to 12 months after graduation and application while still studying/enrolled
- Internship duration min. 2 months, max. 12 months
- Internships in Europe, limited funds available for internships outside of Europe
- Funding duration (project 2025) max. 150 (program-) or 120 days (partner countries)
- Erasmus funding possible for max. **12 months** per study level (BA, MA, PhD; for studies at partner universities and/or internship)
- Application must be turned in at least 8 weeks before the start of the internship **via International Center**

- **Funding for applications submitted on time and in full, subject to sufficient funds being available**

Information about funding opportunities

DAAD SHORT-TERM SCHOLARSHIP PROGRAM

Funding for self-organized internships in:

German permanent representative abroad (embassies, consulates), international organizations recognized under international law (e.g. EU, UN, NATO, World Bank), Goethe Institutes, German schools abroad (not: student in teacher training programs), institutes of the Max Weber Foundation, selected institutions of foreign cultural policy

- For German and international degree-seeking students, at least 3 semesters, grades mind. 2.5
- Funding for at least 40 calendar days and a maximum of 3 months
- Application deadline: max. 60 and min. 32 days before the start of the internship
- Scholarship benefit: Travel allowance and partial scholarship depending on the host country
- Funding through either Erasmus+ or DAAD: both are not possible at the same time!

DAAD scholarship database

SELECTED INTERNSHIP PROGRAMS: RISE WORLDWIDE

- **Research internships in natural sciences, engineering and computer science**
- **For BA students** from 2nd semester, no funding in home country
- Research internships worldwide (database)
- Internship duration 6 weeks to 3 months, usually June – October
- Scholarship rate, travel allowance, health, accident and liability insurance
- Applications from October 15 to November 30 for internships in summer, for Canada: July 7 to September 25

RISE Worldwide

SELECTED INTERNSHIP PROGRAMS: LEHRAMT.INTERNATIONAL

School internships for students and graduates in teacher training programs

- Funding for self-organized internships at schools abroad (e.g. PASCH network)
- Full scholarship, travel allowance, insurance
- Scholarships for internships abroad lasting 1.5 - 6 months (students) or 3-12 months (graduates)
- Funding is not possible in the 33 Erasmus program countries
- 3 application periods per year

Lehramt.International



IAESTE: INTERNATIONAL ASSOCIATION FOR THE EXCHANGE OF STUDENTS FOR TECHNICAL EXPERIENCE

- Placement in paid internships abroad, primarily for students in engineering and natural sciences (typically 2–3 months during the summer)
- DAAD travel allowance available upon request for internships in countries outside Europe
- Registration and application via the Exchange Platform are possible year-round

IASTE

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SHORT-TERM STAY ABROAD

INTERNATIONAL SUMMER AND WINTER SCHOOLS

- Usually fee-based intensive courses at universities worldwide
- duration between one and six weeks, usually during the semester break
- Credit transfer generally possible (procedure as for semester stays)
- You will find a random collection of programs at our partner universities on the IC website/Going Abroad, probably from March/April
- You can also find information on the websites of universities worldwide

OTHER SHORT TERM STAYS (SELECTION)

- Erasmus+ Blended Intensive Program (BIP), either as part of a module at Leuphana or at a partner university

  depending on the target group, announcements are made via the myStudy International newsletter or Instagram

- Credit transfer is generally possible (procedure is the same as for semester-long stays)

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THESIS ABROAD

THESIS ABROAD

As part of a study visit abroad, e.g. Erasmus+

In principle, it is possible to write the final thesis as part of a study visit abroad. The thesis must be listed in the Learning Agreement with 25 CP (MA) or 15 CP (BA) and is graded at the host university. It can then be recognized at Leuphana like any other work completed abroad if the basic eligibility for recognition has been confirmed in advance by the responsible persons in the “Laufzettel”/confirmation form. The first and second examiners are lecturers at the host university. Grades are converted in accordance with the RPO.

Not as part of a study visit

Funding possible: DAAD PROMOS scholarships (application via International Center)

WHERE CAN I FIND INFORMATION?

Current Calls for applications, DAAD scholarship database, Leuphana website

Email: outgoing@leuphana.de

Instagram: @leuphanainternational

MyStudy: Newsletter International Center

Stop by during our office hours Tuesday and Thursday 10:00-12:30 in 5.138

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