



## INVITATION TO TENDER

### **State scholarships for the winter semester 2024/25**

In the winter semester 2024/2025, Leuphana University of Lüneburg will once again award 86 state scholarships in the amount of €500 to students enrolled in the Leuphana Bachelor's degree (including teaching degree) or one of the consecutive Leuphana Master's degree programs of the Graduate School.

The scholarships are intended for particularly talented students from so-called "educationally disadvantaged backgrounds"<sup>1</sup>, especially those from the first generation<sup>2</sup> as well as students who have particularly difficult starting and general conditions for studying due to their flight. Students who have fled Ukraine due to the war can also be considered. Social reasons, e.g. the strained financial situation of families with many children, as well as outstanding voluntary work can also be relevant.

#### **The basic requirements are:**

- Enrollment in the winter semester 2024/2025
  - in the Leuphana Bachelor (including teaching degree) in the standard period of study (+ max. 2 semesters) from the **3rd semester**, or
  - one of the consecutive Leuphana Master's degree programs of the Graduate School in the standard period of study (+ max. 2 semesters) from the **1st semester**,
- proof of at least 50 percent of the examination credits (CP) required by the examination regulations up to that point by means of a **current transcript of records showing the average grade**,
- an **above-average grade point average** in the study programs at Leuphana University of Lüneburg.

#### **Furthermore, at least 1 of the following eligibility criteria must be met:**

- neither parent has completed a (technical) university degree,  
**or/and**
- neither parent has a qualification higher than a lower secondary school leaving certificate,  
**or/and**
- Due to their flight, they have particularly difficult starting and general conditions for studying.

#### **In addition to the above-mentioned requirements, you can specify the following additional criteria:**

- The existence of special social reasons (e.g. strained financial situation of large families, acute or chronic illness, single parenting, caring for close relatives, etc.) this year also due to the effects of the war in Ukraine **and/or**
- outstanding voluntary commitment (also in the university self-administration).

The scholarships are awarded with a one-off amount of 500 euros for the winter semester of each year. Applications must be submitted electronically using the online application form at

<https://awards.leuphana.de/datenabfrage/landesstipendium-WS-2024-25>

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<sup>1</sup> Neither parent has a qualification higher than a lower secondary school leaving certificate

<sup>2</sup> Students who are the first in their family to start studying. However, only the parents' degrees are taken into account.



### **Application documents**

Application documents can also be uploaded when completing the online application form. Please label the files with your name (e.g. cover letter\_last name-first name) so that all documents can be clearly assigned to you.

The following evidence must be included in all applications:

1. Informal cover letter
2. Certificate of enrollment from WS 2024/2025
3. Proof of at least 50% of the regular credit points (CP) to be earned in the completed semesters preceding the application in the form of a transcript of records from Leuphana University Lüneburg
4. or in the 1st Master's semester: copy of the degree certificate from the first degree program with proof of the final grade (foreign students: GPA), which entitled the student to enroll in the consecutive Master's program.

The following documents must be submitted as proof depending on the reason for your application for the state scholarship:

5. Proof that you are the first in your family to study (e.g. written declaration that your parents have not successfully completed a degree)
6. Proof that neither parent has a qualification higher than a secondary school leaving certificate (written declaration, see above).
7. Proof of refugee-related difficult starting and general conditions (e.g. asylum application, etc.) -
8. Proof of special social reasons
9. Proof of voluntary activities: Activities in student or academic self-administration and voluntary commitment no longer than 12 months before (confirmation by the respective organization or institution of the election to a body of the university self-administration)

### **Important notes**

- Only complete applications uploaded by the deadline will be considered. Please do not submit any documents after the application deadline, as we will no longer consider them.
- All documents **MUST** be attached in PDF format, other formats cannot be considered for evaluation. All supporting documents must be submitted in electronic form and only via the online form. Paper documents will not be accepted.
- Do not request expert opinions from professors for your application; such opinions will not be included in the selection process.
- Simultaneous receipt of a further scholarship will be reviewed when the state scholarship is approved. Double funding via two scholarships is generally not possible.
- Before applying, please familiarize yourself with the FAQs on the state scholarship and follow the instructions in the online application.
- Please refrain from asking questions about the status of processing. All applicants will be notified in writing once they have been selected.

**The application period begins on 19.09.2024 and ends on 09.10.2024**

Current information on the application procedure can be found at the following link:

[www.leuphana.de/landesstipendium](http://www.leuphana.de/landesstipendium)

Thank you for your interest in the Leuphana University of Lüneburg state scholarship and we wish you every success with your application.