



INSTRUCTION FOR FILLING OUT THE “DOCTORAL TRACK” APPLICATION

Regarding No.	Notes
1	<p>Faculty and doctoral degree</p> <p>In the admission application, candidates must indicate at which Faculty they intend to do their doctoral project and which doctoral degree they intend to acquire.</p> <p>Please note:</p> <p>The German doctoral degree “Dr. phil.” is not equivalent to the Anglo-American doctoral degree “Ph.D.”. Your prospective doctoral supervisor may help you to choose your corresponding doctoral degree.</p> <p>Doctoral Advisor</p> <p>Enter the name of your intended doctoral advisor and indicate the topic or (working) title of your doctoral project.</p>
2	<p>Personal Data</p> <p>Indicate your phone and mobile phone number so that we can contact you by phone when granting admission to studies. Indicate your email address if you consent to communicate with us by email and if you retrieve your emails regularly.</p>
3	<p>Proof of Fulfilment of Admission Requirements</p> <p>In No. 3 enter the following information:</p>
3a	<p>a) Proof of admission and matriculation to a Master’s program at Leuphana Graduate School</p> <p>A prerequisite is that you have a notification of admission for a Master’s program at Leuphana Graduate School and that you are enrolled in that Master’s program.</p>
3b	<p>b) Proof of bachelor’s degree</p> <p>A prerequisite is that you have obtained a Bachelor’s degree (or an equivalent degree) with a final grade equivalent to the German “sehr gut” (better than 1.5 at least) or you are among the top 10 % graduates of the year in your university</p>
4	<p>University Entrance Qualification</p> <p>Candidates who have obtained their qualification for university entrance abroad should enter the secondary school leaving certificates that allows them to take up studies at their home university. If no average mark is indicated in the certificate, please do not fill in the relevant fields.</p> <p>If you have any queries regarding university entrance requirements in Germany, please contact the information portal of the Leuphana University of Lüneburg at Student Service under Fon +49 4131 / 677 2277 or email infoportal@leuphana.de</p>
5	<p>Form of the Documents to be handed in</p> <p>All documents attached to your application must be submitted in German or English and as a certified copy. All documents required for your application and issued in a language other than German or English must be accompanied by an officially certified translation. Such translation must have been performed by a duly sworn translator officially recognized by the Federal Republic of Germany. For information on recognized translators, please contact the nearest diplomatic representation of the Federal Republic of Germany in your country of origin. For information on recognized translators in Germany, see also the database of the German Federal Association of Interpreters and Translators (BDÜ) at www.bdue.de.</p>