

PROGRAMME OF EVENTS WINTER SEMESTER 2024/2025 FOR THE ACADEMIC STAFF



→ PERSONNEL DEVELOPMENT FOR ACADEMIC STAFF

BRIEF OVERVIEW

Wed.02.10.2024

9:00 a.m.-5:00 p.m.

Effective leadership in science – self-conception, instruments, strategies

Classroom event for professors including newly appointed professors and junior professors

Tues.08.10.2024

4:00 p.m.-6:00 p.m.

Research proposals – do's and don't's (in English upon request)

Online event for doctoral candidates and postdocs

Fri.11.10.2024

9:00 a.m.-11:00 a.m.

Of text hacks and the right channel

Online event for doctoral candidates, postdocs and professors

Mon.21.10.2024 until Mon.09.12.2024

2:00 p.m.-3:00 p.m. each Monday

Empower yourself for your academic journey (in English)

Online event for doctoral candidates and postdocs

Wed.23.10. & Thur.24.10.2024

9:00 a.m.-12:30 a.m.

(Science) social media communication

Online event for postdocs and professors

Wed.06.11.2024

5:00 p.m.-6:00 p.m.

The purpose and benefits of annual appraisals (in English upon request)

Online event for research assistants (doctoral candidates and postdocs)

Tues.19.11, 03.12. & 21.01.2025

4:30 p.m.-6:00 p.m.

Impact – what are the effects of my research in academia and society? (in English on 21.01.2025)

Classroom event for doctoral candidates, postdocs and junior professors

Thur.21.11.2024

4:00 p.m.-5:00 p.m.

Introducing the department for academic staff development (in English)

Classroom event for international researchers in co-operation with the International Center/ Welcome Center

Thur.05.12.2024

9:00 a.m.-3:00 p.m.

Leading doctoral candidates successfully

Classroom event for professors

Tues.10.12.2024

3:30 p.m.-6:00 p.m.

Career paths in science and applying for a professorship (I) – creating convincing application documents

Online event for doctoral candidates, postdocs and junior professors

Wed.29.01.2025

4:00 p.m.-5:30 p.m.

Applying for a professorship (II) - the probationary lecture and the interview with the appointment committee

Online event for doctoral candidates, postdocs and junior professors

All events will start „sine tempore“ (s.t.).

For research assistants, participation in the personnel development offers for academics must be agreed with the superior. Offers in consultation with the superior can only be taken up if your area of responsibility requires it and the work processes permit this.

EFFECTIVE LEADERSHIP IN SCIENCE – SELF-CONCEPTION, INSTRUMENTS, STRATEGIES

Target group: Professors, including newly appointed professors and junior professors

Format: Classroom event

Language: German

First-time professors and (junior) professors are faced with the task of taking on formal leadership responsibilities (for the first time) at the same time as arriving at a new institution and/or setting up a working group from scratch. They therefore have to explore their own understanding of leadership and bring this to life against the background of the complex work requirements and the specific characteristics of the new organization. This becomes concrete in both strategic (e.g. positioning one's own professorship/research at the institute, in the organization, in the community) and operational leadership tasks (e.g. selecting personnel and forming a team). This workshop strengthens the participants in developing an individual understanding of leadership so that they can act confidently in different research and organizational contexts. In addition to self-reflection, instruments for the selection, leadership and development of personnel are presented and the basics of professional interviewing are taught. The latter is the central tool in any form of leadership. In addition, the challenges that arise from the multitude of demands on a professorship are addressed and strategies for dealing with them are developed together.

Content: Development of an individual understanding of leadership, self-leadership, time management and delegation, leadership requirements in science, professional communication in personnel management, instruments of personnel selection, leadership and development, specifics of doctoral supervision.

Date: Wed.02.10.2024, 9:00 a.m. to 5:00 p.m.

Location: C40.220

Speaker: Dr. Neela Enke has been working as a trainer since 2011 with a focus on conflict and diversity management as well as career development in higher education and research. As a certified coach and trained mediator, she supports

postdocs, university employees as well as managers and accompanies people, teams and organizations in the constructive resolution of conflicts.

Registration required. Please register via the online portal of the Internal Training/ Continuing Education:

<https://www.leuphana.de/intranet/weiterbildung/details/wirksam-fuehren-in-der-wissens-schaft-workshop-2024.html>

Childcare will be provided for this event. If you are interested, please register two weeks in advance with Annemarie Burandt (weiterbildung@leuphana.de).

RESEARCH PROPOSALS – DO'S AND DON'T'S

Target group: Doctoral candidates and postdocs

Format: Online event

Language: German or English

For scientists it is important to know how to obtain third-party funding for their research. However, in contrast to a publication, proposals are subject to different guidelines. Despite a broad landscape of funding bodies, there are, however, recurring elements that will be presented in the event. In addition to practical advice on drafting applications, legal and financial aspects will be addressed, and the perspectives of reviewers and funders will be considered.

The aim is to provide participants with a framework for different funding formats and basic knowledge for developing a personal third-party strategy.

Date: Tue.08.10.2024, 4:00 p.m. to 6:00 p.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: **Anke Zerm** is Head of the department of Research Services at Leuphana University Lüneburg.

Registration required. Please register via the online portal of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/forschungsantraege-stellen-dos-and-donts-4.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/forschungsantraege-stellen-dos-and-donts-4.html>

OF TEXT HACKS AND THE RIGHT CHANNEL

Target group: doctoral candidates, postdocs and junior professors

Format: Online event

Language: German

Comprehensible or even entertaining texts are not a secret science, but a craft that can be learnt. This seminar offers text hacks, examples and methods for writing different formats. From short messages to long explanatory pieces. The event will also show how to keep writing from getting out of hand in the already small-scale everyday life of science.

In the second part of the seminar, we will focus on the right channel. Whether a podcast, Twitter or blog is suitable depends not only on the message, but also on the personality of the researcher.

Date: Fri.11.10.2024, 9:00 a.m. to 11:00 a.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: **Dr. Marie-Luise Braun** is a research communication officer at Leuphana University Lüneburg. She is also a science journalist and PR consultant.

Registration required. Please register via the online portal of the Internal Training/ Continuing Education:

<https://www.leuphana.de/intranet/weiterbildung/details/von-texthacks-und-dem-richtigen-kanal-wie-forschung-fur-laien-lesbar-wird.html>

EMPOWER YOURSELF FOR YOUR ACADEMIC JOURNEY

Target group: Doctoral candidates and postdocs

Format: Online event

Language: English

The event series "Empower yourself for your academic journey: mindfulness and self-compassion for resilience" aims to empower participants to take better care of their mental health through individual resilience strategies in everyday academic life. In the one-hour sessions, participants learn about various mindfulness- and self-compassion-based tools for promoting resilience and their scientific background. The main focus is on guided testing of the tools and guidance and support in the development of resilience strategies that can be maintained with one's own routines in everyday life.

Date: every Monday from 2:00 p.m. to 3:00 p.m., starting 21.10.2024 until 09.12.2024

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: Dr. Sybille Hüfner is a trained teacher for mindful self-compassion (MSC) and holds a doctorate in science education.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/empower-yourself-for-your-academic-journey.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/empower-yourself-for-your-academic-journey.html>

(SCIENCE) SOCIAL MEDIA COMMUNICATION

Target group: Postdocs and professors

Format: Online event

Language: German

The workshop focussing on social media provides an introduction to science communication online and provides practical tips on how relevant social media can be used by researchers. The workshop is interactive, with teaching content alternating with exercises and question and answer sessions. Thematic focuses are

- The new media landscape and the consequences for science communication
- Instagram, X, Bluesky, LinkedIn - social networks and their benefits
- The digital profile and how to influence it
- Planning your own online communication strategy
- Tips and tricks for successful online communication

Date: Wed.23.10. & Thur.24.10.2024, 9:00 a.m. to 12:30 a.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speakers: Dr. Helena Hartmann and Dr. Jan Philipp Rudloff, lecturer at the National Institute for Science Communication gGmbH (NaWik), founded in 2012, have been teaching scientists, students and professional public relations workers the basics of good science communication for over ten years.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/science-social-media-communication.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/science-social-media-communication.html>

THE PURPOSE AND BENEFITS OF ANNUAL APPRAISALS

Target group: Research assistants (doctoral candidates and postdocs)

Format: Online event

Language: German or English

According to the service agreement, your superiors are obliged to offer you an annual appraisal once a year, which you can accept or decline. In connection with this, you have the opportunity to request such a meeting from your superiors. Perhaps you are wondering what sense and benefit such a meeting can have for you? Are you perhaps unsure about what to expect from an annual appraisal and how to deal with it? Perhaps you have specific concerns or questions that you would like to discuss in a protected circle with colleagues in a similar situation?

The aim of the event is to familiarise you with the framework conditions, the process and the purpose and benefits of annual appraisals for your academic career development and to clarify any unanswered questions. The topic will be illustrated with short videos.

Date: Wed.06.11.2024, 5:00 p.m. to 6:00 p.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: Dr. Hannah Jacobmeyer is the Academic Personnel Development Officer for academic staff at Leuphana University Lüneburg.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/sinn-und-gewinn-von-jahresgesprachen-fuer-wissenschaftliche-mitarbeiterinnen-2024.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/sinn-und-gewinn-von-jahresgesprachen-fuer-wissenschaftliche-mitarbeiterinnen-2024.html>

INTRODUCING THE DEPARTMENT FOR ACADEMIC STAFF DEVELOPMENT

Zielgruppe: International (guest) scholars

Format: Classroom event

Sprache: English

The Department for Academic Staff Development introduces its programme: Over the course of the winter semester, there will be lectures and workshops on the topics of research, resilience, academic career paths and interdisciplinary skills. International researchers are cordially invited to participate in these events as well as to take advantage of an individual consultation with the responsible officer.

Date: Thur.21.11.2024, 4:00 p.m. to 5:00 p.m.

Date/ Location: C40.501

Speaker: Dr. Hannah Jacobmeyer is the Academic Personnel Development Officer for academic staff at Leuphana University Lüneburg.

Registration required. Please register via Birthe Wimschulte at the International Center/ Welcome Center: birthe.wimschulte@leuphana.de.

LEADING DOCTORAL CANDIDATES SUCCESSFULLY

Target group: professors

Format: Classroom event

Language: German

This workshop is about supporting doctoral candidates during the doctoral phase from the supervisor's perspective. The key questions are:

- How do I build a sustainable and successful working relationship with "my" doctoral candidates?
- How do I guide and support my doctoral candidates?
- What common difficulties arise during the doctoral phase and how do I deal with them?

Objectives:

- Doctoral supervision - clarifying and reflecting on roles and functions
- Understanding the doctorate as a project and applying project management tools to the doctorate
- Clarify phases of the doctorate and develop suitable support measures
- Reflect on personal behaviour when managing doctoral candidates

Date: Thur.05.12.2024, 9:00 a.m. to 3:00 p.m.

Room/ location: C40.176

Speaker: Dr. Claudia Nounla is an adult educator and supervisor (DGSv).

Registration required. Please register via the online portal of the Internal Training/ Continuing Education:

<https://www.leuphana.de/intranet/weiterbildung/details/doktorandinnen-erfolgreich-fuehren.html>

Childcare will be provided for this event. If you are interested, please register two weeks in advance with Annemarie Burandt (weiterbildung@leuphana.de).

CAREER PATHS IN SCIENCE AND APPLYING FOR A PROFESSORSHIP (I) - CREATING CONVINCING APPLICATION DOCUMENTS

Target group: Doctoral candidates, postdocs and junior professors

Format: Online event

Language: German

Career paths in academia - including professorships - are complex and require a certain amount of planning. The first part of this online impulse therefore provides information on the various options in the German academic system and assistance with personal orientation.

The event then takes a very specific look at the career goal of "professorship". Anyone aiming for a professorship must expect to make several attempts and complete the multi-stage appointment procedures, whether for a W1 professorship or directly with the aim of a W2/W3 professorship. This application phase is significantly longer than for other career goals, and not just in your own lifetime. As (time-)consuming and complex application and selection processes, appointment procedures formally represent a high hurdle. The event provides key tips for the first part of the process, the preparation of written application documents.

Date: Tues.10.12.2024, 3:30 p.m. to 6:00 p.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: Dr. Ulrike Preißler works as legal counsel at the DHV, specialising in university and civil service law. In particular, she focusses on the following topics: Career paths in academia, W salaries, appointment and retention negotiations at universities, initial appointments, communication and self-presentation in academia and the law on fixed-term contracts.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/karrierewege-in-der-wissenschaft-und-bewerbung-auf-eine-professur-i-ueberzeugende-bewerbungsunterlagen-erstellen.html>

<https://www.leuphana.de/intranet/weiterbildung/details/karrierewege-in-der-wissenschaft-und-bewerbung-auf-eine-professur-i-ueberzeugende-bewerbungsunterlagen-erstellen.html>

IMPACT – WHAT ARE THE EFFECTS OF MY RESEARCH IN ACADEMIA AND SOCIETY?

Target group: Doctoral candidates, postdocs and professors

Format: Classroom event

Language: English

The category “impact” is becoming increasingly more important at national and European level: politicians and funding organisations want to ensure that public funds are used efficiently, and that research has a benefit for society. To remain competitive, researchers must be able to demonstrate the academic and societal impact of their work.

But impact is complex, as it can be a result of many different factors and agents. Moreover, it often becomes evident only after a time span of years or even decades. Therefore, we will first discuss different types of impact and ask how they can be planned, monitored, and communicated. We will then look at requirements of funding programmes and explore how impact is related to research communication and transfer activities. This will be supported by the introduction of formats for communication measures and tools for the indication of impact.

Date: Tues.21.01.2025, 4:30 p.m. to 6:00 p.m.

Room/ Location: C40.176

Speaker: **Dr. Wiebke Vorrath** is a research communication and impact officer at Leuphana's Research Service. Previously, she worked as a postdoc in an ERC Advanced Grant-funded project. She had already contributed to its proposal and, furthermore, has gained in-depth experience in the areas of research communication and knowledge transfer over the course of her career.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/impact-what-are-the-effects-of-my-research-in-academia-and-society.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/impact-what-are-the-effects-of-my-research-in-academia-and-society.html>

APPLYING FOR A PROFESSORSHIP (II) - THE PROBATIONARY LECTURE AND THE INTERVIEW WITH THE APPOINTMENT COMMITTEE

Target group: Doctoral candidates, postdocs and junior professors

Format: Online event

Language: German

If an invitation is issued on the basis of the written application documents, applicants who have applied for a professorship will be invited in person by the university issuing the call. The so-called "audition" consists of a public lecture on an academic topic submitted by the applicant, followed by a discussion. A trial lecture must also be held regularly. The workshop provides information and recommendations on all aspects of the trial lecture and the subsequent procedural step, the interview with the appointment committee.

Date: Wed.29.01.2025, 4:00 p.m. to 5:30 p.m.

Room/ Location: Access data to the online room will be provided shortly before the start of the event.

Speaker: Dr. Ulrike Preißler works as legal counsel at the DHV, specialising in university and civil service law. In particular, she focusses on the following topics: Career paths in academia, W salaries, appointment and retention negotiations at universities, initial appointments, communication and self-presentation in academia and the law on fixed-term contracts.

Registration required. Please register via the online portals of the Internal Training/ Continuing Education or GradSkills:

<https://www.leuphana.de/intranet/weiterbildung/details/bewerbung-auf-eine-professur-ii-der-probevortrag-und-das-gespraech-mit-der-berufungskommission.html>

<https://www.leuphana.de/graduate-school/karriere-foerderung/gradskills/details/bewerbung-auf-eine-professur-ii-der-probevortrag-und-das-gespraech-mit-der-berufungskommission.html>