

# NOTES FOR STUDENTS FOR THE CONDUCT OF PRESENCE EXAMINATIONS

in compliance with the requirements for combating the corona pandemic

*LEGALLY NON BINDING – PLEASE REFER TO THE GERMAN VERSION FOR A LEGALLY BINDING VERSION*

For your protection against COVID-19 disease and to protect others, the University has designed the testing procedures to minimize the risk of droplet, aerosol and smear infections. For the implementation of the protection concept we are dependent on your assistance. We ask you to observe the following rules:

## 1. Arrival and departure

You are responsible for organising your journey to and from the test. Please observe the distance, contact and quarantine rules of the country/countries as well as the hygiene recommendations of the Robert Koch Institute and the Federal Institute for Risk Assessment on arrival and departure.

## 2. Room allocation

a) If only one room is mentioned in MyStudy or Moodle, it is the examination room to which you can go directly.

b) Due to the distance regulations, however, many examinations must take place simultaneously in several rooms. In these cases, the room is assigned immediately before the examination. Depending on the location, rooms are assigned as follows:

For examinations for which several examination rooms on campus (Universitätsallee 1) are listed, the rooms are assigned in the forum/foyer of the central building. Please arrive there at least **60 minutes before** the start of **the examination**.

For examinations with more than one examination room in the Red Field (Wilschenbrucher Weg 84), the rooms in the old dining hall (Room 055a in Wilschenbrucher Weg 84) will be assigned. Please be there at least **45 minutes before** the start of the **examination**.

## 3. Course of the examination

(a) Please follow the instructions of the members of the audit team outside and inside the buildings. The members of the audit team wear name badges and are thus identifiable. Please also observe the written instructions on site.

(b) Four disinfectant dispensers are placed at the following locations on campus or in the Red Field.

- In the forum of the central building
- Between the auditorium and the stairs to the 1st floor in the central building
- In building 3, in front of the WC facilities

Red field:

- in barrier-free access (cafeteria foyer)



- (c) The examination rooms are furnished in such a way that the minimum distance between persons of 1.50 m is maintained and that no mouth and nose covers have to be worn during the examinations. The traffic routes are also laid out so that the minimum distance between persons can be maintained. However, it cannot be completely ruled out that the minimum distance between persons may be undercut, e.g. through carelessness. Therefore, if you are not at your testing location, you **must wear a mouth-nose cover within the buildings**. You can wear a cover at your examination place. You have to bring the mouth-nose cover with you. Mouth and nose covers must be removed for the necessary identity checks.
- (d) The work surfaces are cleaned before each examination, please touch only your own to avoid possible contamination.
- (e) The test rooms which are not equipped with a ventilation system are ventilated every 30 minutes by opening the windows for 5 minutes to reduce the aerosol content of the room air (shock ventilation). Please be prepared for this.
- (f) Please bring the necessary work equipment with you and do not exchange it with fellow students.
- (g) You will be assigned a seat in the examination room, it is not freely selectable.
- (h) Please observe the data protection information published on MyStudy regarding attendance recording based on the provisions of the Lower Saxony Ordinance on infection-protective measures against the spread of the corona virus.
- (i) Please leave the university campus quickly immediately after completion of the examination.
- (j) If you or any other person repeatedly, grossly negligently or intentionally violate established and announced protective measures, the examiner\*in or supervisor\* is entitled to expel you from the university premises in exercise of the householder's rights. The violation will be documented.

#### 4. Toilets

Before and after examinations, only the toilet facilities in canteen C3 (ground floor) and central building C40 (basement and the barrier-free toilets next to the double lift group) are available. Please plan time for toilet visits. Please take into account that there may be waiting times. (During the tests you can use the toilet facilities in the respective building).

#### 5. Risk groups

If you belong to a risk group for a severe COVID-19 disease course according to the definition of the Robert Koch Institute

([https://www.rki.de/DE/Content/InfAZ/N/Neuartiges\\_Coronavirus/Steckbrief.html#doc13776792bodyText2](https://www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/Steckbrief.html#doc13776792bodyText2)), please submit an application for compensation for disadvantages without delay in accordance with the framework examination regulations relevant to you. In this case you can be enabled to carry out the examination with low contact. Please enclose suitable documents with your application, such as a (specialist) medical certificate proving that you belong to a risk group. The application should be addressed to the examination board and submitted in writing to the Student Services. You will be informed of the examination room upon approval of your application.

#### 6. Health impairments

Please seek medical advice if you experience symptoms of illness, in particular cough, fever, disturbance of the sense of smell and/or taste, rhinitis, sore throat, difficulty breathing, headaches and



aching limbs, loss of appetite, weight loss, nausea, abdominal pain, vomiting, diarrhoea, conjunctivitis, skin rash, swelling of lymph nodes, apathy, somnolence. Please do not come to the exam if you have a doctor's diagnosis. Please note that in case of illness the requirements of the relevant framework examination regulations for withdrawal apply. Therefore, please use the declaration of withdrawal due to incapacity to take the examination due to illness.