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## **Revised Regulations of the Presidential Committee on Fees for Cross-faculty Professional Masters Programmes at Leuphana University of Lüneburg**

The Presidential Committee of Leuphana University of Lüneburg hereby specifies the following wording for the Regulations of the Presidential Committee on Fees for Cross-faculty Professional Masters Programmes at Leuphana University of Lüneburg of 15 November 2017 (Leuphana Gazette No. 80/17 of 04 December 2017) as amended, in consideration of

- first amendment, dated 22 August 2018 (Leuphana Gazette No. 46/18 of 23 August 2018), the
- second amendment, dated 12 December 2018 (Leuphana Gazette No. 05/19 of 05 February 2019), the
- third amendment, dated 10 July 2019 (Leuphana Gazette No. 46/19 of 18 September 2019), the
- fourth amendment, dated 27 November 2019 (Leuphana Gazette No. 17/20 of 16 January 2020), the
- fifth amendment, dated 16 July 2020 (Leuphana Gazette No. 119/20 of 14 September 2020), the
- sixth amendment, dated 02 December 2020 (Leuphana Gazette No. 158/20 of 17 December 2020), the
- seventh amendment, dated 26 May 2021 (Leuphana Gazette No. 92/21 of 20 July 2021), the
- eighth amendment, dated 15 December 2021 (Leuphana Gazette No. 22/22 of 03 February 2022), the
- ninth amendment, dated 25 May 2022 (Leuphana Gazette No. 70/22 of 19 August 2022) and the
- tenth amendment, dated 21 December 2022 (Leuphana Gazette No. 29/23 of 15 February 2023).

## 1 Scope

- (1) These Regulations govern fees for all cross-faculty professional Masters programmes at Leuphana University, both general and specialised. These Regulations apply
  - a) to all students on cross-faculty professional Masters programmes at Leuphana University who commence their studies in or after the 2018 summer semester and
  - b) to participants in individual modules, classes or preliminary courses that are part of the cross-faculty professional Masters programmes at Leuphana University who have not (yet) enrolled on the programme in question.
- (2) Notwithstanding par. 1 a.), these Regulations do not apply to students on professional Masters programmes offered in collaboration with partners for a specific group of students defined on the basis of programme-specific criteria.

## 2 Fees

Pursuant to section 13 par. 3 *NHG* [Lower Saxony University Act] in conjunction with section A no. 1 a) *AIIGO* [Leuphana General Fee Regulations], fees are charged both for students enrolled on cross-faculty professional Masters at Leuphana University of Lüneburg, and participants in individual modules, classes or preliminary courses that are part of the cross-faculty professional Masters programmes at Leuphana University of Lüneburg who are not (yet) enrolled in the programme in question.

## 3 Fees for participation in degree programmes

- (1) The fees for an individual 5 CP module in the complete cross-faculty professional Masters are as follows:
  - a) (...)
  - g) 7284 euros for the 60 CP Arts and Cultural Management (MA) programme
  - h) 9284 euros for the 90 CP Arts and Cultural Management (MA) programme
  - i) 9900 euros for the Governance and Human Rights (MA) programme from WS 2019/20
  - j) (...)
  - l) 9700 euros for the Competition & Regulation (LL.M.) programme from WS 2019/20
  - m) (...)
  - r) 19000 euros for the Sustainability Chemistry (M.Sc) programm
  - s) (...)
  - u) 14850 euros for the Sustainable Chemistry Management (MBA) programm

The amount of the fee for attending a single module of a cross-faculty continuing education Masters degree programme which does not amount to 5 CP shall be the respective multiple of the corresponding fee from sentence 1.

- (2) Fees already paid pursuant to section 4 par. 1 and 3 for participation in individual modules or classes on the same cross-faculty professional Masters programme shall be counted towards the total fees due pursuant to par. 1 as follows: fees for up to four modules or classes in full and for further modules or classes at a rate of 50%, less an administration charge of 100 euros per semester. Sentence 1 shall apply accordingly to fees already paid in accordance with a fees schedule for attending the continuing education programmes offered by the Professional School. Fees already paid for a certificate course consisting of modules from the degree programme shall be counted towards the total fee due in full less an administration charge of 200 euros. In the case of existing formal cooperations, fees already paid in accordance with sentences 1 and 2 may be credited in full against the fees according to par. 1 without the deduction of a fixed cost allowance pursuant to the Cooperation Agreement.
- (3) In conjunction with section 8 of the General Assessment Regulations for Cross-faculty Professional Masters Programmes at Leuphana University of Lüneburg, the fee pursuant to par. 1 may, with the consent of with the programme director, be reduced in line with the number of external CP recognised.
- (4) No further reduction in fees may be granted beyond the reduction pursuant to par. 3 in the case of the recognition of periods of study and assessments pursuant to section 8 of the General Assessment Regulations for Cross-faculty Professional Masters Programmes at Leuphana University of Lüneburg.
- (5) In addition to the provisions in par. 3 and 4, a reduction in the fee pursuant to para. 1 may be made in the case of existing formal cooperations in accordance with the Cooperation Agreement and taking into account the principle of equivalence when determining the fee.
- (6) In the event that students attend additional classes over and above the curriculum defined in the relevant subject-specific schedule to the General Assessment Regulations for Cross-faculty Professional Programmes at Leuphana University of Lüneburg, additional fees may be charged. Students shall be notified by the Professional School in an appropriate and transparent manner of any costs arising in their particular case.
- (7) The total amount of the fee at the time of acceptance of admission to the degree programme is decisive. In the event of an interruption to the studies due to deregistration, the amount of the fees shall be determined by the regulations at the time of the resumption of the studies; fees already paid shall be credited.

#### **4 Fees for participating in individual modules, classes or preliminary courses**

- (1) The fees for participation in one module from a cross-faculty professional Masters programme are as follows:
  - a) (...)
  - g) 1500 euros for a module on the Governance and Human Rights (MA) programme
  - h) (...)
- (2) Notwithstanding par. 1, the fees for participating in the "Society and Responsibility" module offered across all programmes is 2000 euros. If the module is offered as part of a formal cooperation between the University and another body or organisation, the fee is 1200 euros.
- (3) The fee for participation in a class on one of the programmes listed in par. 1 shall be a proportion of the module fee and calculated on the basis of the ratio of time for the class including private study to the total module time.

- (4) The fee for participation in a preliminary course for a cross-faculty professional Masters is 860 euros. The fee for participation in a business administration preliminary course for the professional Sustainability Management MBA is 930 euros.
- (5) For students enrolled at the Professional School, the fee according to par. 1 and 2 is reduced by EUR 340 per 5 CP, provided that the amount of this fee exceeds EUR 600. The reduction in the fee for participation in a single module of a cross-faculty professional Masters degree programme which does not amount to 5 CP shall be the respective multiple of the corresponding reduction from sentence 1.
- (6) For alumni of the Professional School, the module fee is reduced by 15% according to par. 1 and 2, and by 10% for alumni of the undergraduate degree programmes.
- (7) A combination of the reduction possibilities for a module according to paragraphs 5 and 6 is excluded. The student decides on the reduction that shall apply.
- (8) In addition to the provisions in par. 5, a reduction in the fee pursuant to par. 1 to 3 may be made in the case of an existing formal cooperation in accordance with the Cooperation Agreement and taking into account the principle of equivalence when determining the fee.

### **5 Fees for taking a module examination**

Participants in individual modules who are not enrolled in the respective degree programme and who are not auditing students can register for and take the module examination. The fee is 90 euros per examination.

### **6 Payment**

- (1) The complete fees pursuant to section 3 par. 1 are payable upon acceptance of a place on the degree programme in question; they can be paid in instalments by semester upon invoice by Leuphana University of Lüneburg by the specified deadline. This does not affect the payment of Studentenwerk or student contributions or administrative charges.
- (2) The fees pursuant to section 3 par. 5 are payable upon binding enrolment on the course; they are to be paid when invoiced by Leuphana University of Lüneburg by the specified deadline.
- (3) The fees pursuant to section 4 are payable upon binding enrolment for the module or preliminary course or class in question; they are to be paid upon invoice by Leuphana University of Lüneburg by the specified deadline.
- (4) The fee pursuant to section 5 is payable upon binding enrolment for the respective module; it is to be paid upon invoice by the Leuphana University of Lüneburg by the specified deadline.

### **7 Exceptions**

Were the payment to lead to unreasonable financial hardship, the programme director may on application decide to extend the payment deadline or reduce fees due for participation in professional Masters programmes. Applications for extensions and/or reductions should include appropriate evidence.

### **8 Transitional provision**

For students who commenced their studies or enrolled as guest students before these Regulations entered into force, the fees pursuant to section 3 and section 4 applicable at the time of enrolment shall apply.

### **9 Entry into force**

These Regulations shall enter into force on the day after their publication in the Leuphana University of Lüneburg Gazette.