



Extra-curricular activities and vocational training relevant to university studies
Calculation of points for the first stage of the approval procedure

Category	max. 5 points	Verification by
1. Voluntary social, ecological or cultural (half-) year or at least one (half-) year of regulated voluntary service - from 6 months duration on - from 10 months duration on. The following programmes are recognised as regulated voluntary service: "weltwärts" programme, Community Service Program (CSP), European Voluntary Service (EVS, now European Solidarity Corps (ESC)), Other Service Abroad (ADiA), "IB Volunteers", "culture wide", "International Youth Volunteer Service" (IJFD).	1 point 2 points	Certificate from the place of assignment / the institution with indication of a contact person for possible queries.
2. At least one year as a pupils' representative or at least one year as a pupil member of the school board at secondary level I or II. Activities such as class or level representative or member of the pupils' representative team cannot be recognised.	2 points	Certificate from the school or entry in the school report.
3. Activity as - elected member of municipal parliaments (e.g. local council, city council, district council) or - elected member of state parliament or federal parliament.	2 points 3 points	Certificate from the local council, city council, district council, state parliament, federal parliament.
4. At least four months of schooling abroad at secondary level I (classes 5 – 10), or one semester of study abroad.	2 points	Certificate from the domestic or foreign university / school.
5. 1.-3. Individual or group prize-winners from secondary level I (classes 5-10) and above in the nationwide competitions for pupils and young people (e.g. Jugend forscht, Fremdsprachen, Mathematik) jointly sponsored by the Federal Government and the States. - Prize-winners at state level - Prize-winners at federal level In principle, the competitions that can be recognised as competitions are those listed in § 2 of the Administrative Agreement (Verwaltungsabkommen) of 04 July 2007 (published in the Federal Gazette No. 106 of 13.6.07 (p. 5861)), and the school competitions recommended by the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder (KMK) (Annex to the Quality Criteria for School Competitions, resolution of the KMK of 17.9.2009).	2 points 3 points	Certificate from the organiser of the competition.
6. Study scholarship holders of the members of the nationally active organisations for the promotion of gifted and talented people, which are united in the 'Arbeitsgemeinschaft der Begabtenförderungswerke in der Bundesrepublik Deutschland', participants of the 'Deutsche Schülerakademie', study scholarship holders of the 'Stiftung Begabtenförderungswerk Berufliche Bildung', or study scholarship holders of the DAAD.	3 points	Certificate from the Begabtenförderungswerke (Federal Agency for the Promotion of Gifted Young People), Deutsche Schülerakademie, or DAAD.
7. Individual and group prize winners in competitions in Olympic disciplines at state level, federal level or member of A, B, C squad in Olympic disciplines at federal level.	2 points	Appropriate proof (e.g. from national sports federations, Olympic bases).
8. Special foreign language skills in one or more foreign languages (except English) at level C1 of the Common European Framework of Reference for Languages (CEFR), to be demonstrated by a valid language certificate from a recognised language institute, which contains the classification according to the CEFR.	2 points	See text
9. Completed vocational training graded very good or good.	3 points	Training contract and examination certificate.