

Tips and tricks for easy exam registration (College)

Here we have compiled the most important information to provide you with a quick overview of the administrative process for your studies and exams.

The key platforms for teaching and exam processes at Leuphana are *myStudy* and *myCampus*.



<https://mystudy.leuphana.de>

Here you will find:

- Information on modules and courses
- Course registration
- Timetable
- Teaching materials etc.



<https://mycampus.leuphana.de>

Here you may:

- Manage study and master data
- Register for exams
- View exam results
- Upload bachelor's/master's theses, etc.

In *myCampus*, each degree program is divided into three areas. These include either a Major and a Minor, or in teacher education, two teaching subjects or one teaching subject and the professional specialisation, along with an overarching area. Each of these areas contains modules and exams for which you can register.

After logging into *myCampus*, select the “Exam Dates” application. Then, click “All Exams” at the top left. Use the filter to find the exam you wish to register for.

Term	Curriculum	Organisation
All	All	All

Filter (1)
Date (ascending)

Click the “Go to exam registration” button on the right.

exams with 1 exam dates (filtered by "25861")

MODULE EXAMINATION		000IPW0005 Introduction: Public Policy Analysis [Ma-PoWi-13 • 25861] 2025 S	
30 SEP 2025	14:15 - 15:45 Details see note(s)	Registration period	07.04.2025, 00:00 - 26.09.2025, 23:59
		Deregistration until	26.09.2025, 23:59
Examiner:		⚠ Not registered or not approved (admission requirements not fulfilled) Go to exam registration	
📌 Hinweis: Raum: C 14.001 Seminarraum von 14:15 bis 15:45 Anzeige v ... Show more			

Then click on the dropdown menu after the symbol . You will be presented with **three** options:

- Your major  or first teaching subject, labeled with the degree goal and the name of the major (**MJ**) or the first teaching subject or professional specialisation (teacher training)
- Your minor  or second teaching subject, labeled with the degree objective and the name of your minor (**MI**) or the name of the second teaching subject
- Your overarching degree programme , labeled with the names of your major and minor or the two teaching subjects



1 Choose Exam Details

2 Confirmation

MODULE EXAMINATION

000IPW0005 Introduction: Public Policy Analysis [Ma-PoWi-13 - 25861] 2025 S

30 SEP 2025 14:15 - 15:45 Details see note(s)

Registration period 07.04.2025, 00:00 - 26.09.2025, 23:59

Deregistration until 26.09.2025, 23:59

Currently registered 0 (max. 9999)

Exam mode Written examination (on site)

Examiner: [IPW] Institute of Political Science

Organisation [IPW] Institute of Political Science

Political Science; Sustainability Science [BA Leu POW]

Political Science [129/2016] Bachelor of Arts 0990 41 129 MJ

Political Science; Sustainability Science [BA Leu POW] Bachelor of Arts 0990 41 129 MJ 532 MI

Sustainability Science [532/2015] Bachelor programme 0990 41 532 MI

Hinweis: Raum: C 14.001 Seminarraum von 14:15 bis 15:45 | Anz

Back Register

To register for an exam in a module of your major (MJ) or minor (MI) or in a teaching subject, select the respective MJ or MI or teaching subject from the dropdown menu.

Select the overarching programme only for registering for examinations in the *Leuphana semester, complementary studies, or professionalisation area in teacher training*. Additional extracurricular achievements are also registered here. (Note for the Social Pedagogy degree programme: The overarching programme is not relevant here. When registering for an exam in the Leuphana semester, complementary studies or the additional modules, please select the line "Social Pedagogy".)

Next, click on the dropdown menu "**Choose curriculum context for the module**".

Choose curriculum context for the module*

[22146000_LP] Introduction: Public Policy Analysis

REGISTRATION

[129/2016] Major Political Science (In progress since 2024 S)

[EB Ma POWI] Introduction to Area of Study Major Political Science (In progress since 2024 S)

[22146000_LP] Introduction: Public Policy Analysis

[22146000_LP] Introduction: Public Policy Analysis

Select the appropriate option. For modules within the major, minor, or teaching subject, only one option will be available. To proceed, click on the row containing the ●. Then, click the "Register" button on the right-hand side to complete your registration.

If you have any questions regarding your studies or exams, please feel free to contact Student Services by mail at studierendenservice@leuphana.de. Kindly include your student ID number and degree programme in the subject line. Alternatively, you are welcome to visit us in person during office hours: [www.leuphana.de/college-studierendenservice.html](https://anleitungen-mycampus.leuphana.de)

For questions about registration with your Leuphana account, please contact the IT tutors at it-tutor@leuphana.de, or you can reach technical support at myCampus@leuphana.de.

You can find detailed information and instructions on the following guide pages: <https://anleitungen-mycampus.leuphana.de>

We wish you a good start to the semester and every success!

Your Student Services Team